



Volunteer Position Description

- Organization:** Flamborough Connects
- Contact Information:** info@flamboroughconnects.ca or connect with us at 905-689-7880
- Volunteer Position:** Volunteer Board Members, Board of Directors
- Type of Position:** In-person
(In-person, hybrid, virtual/remote)

Volunteer Position Description:

Board Member, Board of Directors

Flamborough Connects has openings for up to **3 positions on its volunteer Board of Directors.**

Please contact us if you are interested in providing leadership and sharing your expertise toward the goals of our charitable organization that has been facilitating community service programming for more than 45 years.

Flamborough Connects offers information, referral, and community programs and links individuals with community agencies suited to their needs. Our organization actively shares knowledge, experience, and expertise across every sector of the non-profit community.

The Board of Directors meets the second Wednesday evening of the month. Board members are expected to attend a minimum of 7 meetings annually and participate in Flamborough Connects events and on committees as needed. Board directors are required to commit to a minimum 2-year term that is renewable. Board directors are supported by the Executive Director and Chair. Overall monthly commitment, including board meetings is approximately 5-7 hours per month.

Board director skills and role requirements:

- Interested in the needs of Flamborough residents and motivated to continue development of Flamborough Connects as the organization to meet those needs
- Specific skills, knowledge, education and/or professional credentials in areas that benefit Flamborough Connects' goals (e.g. legal, financial, social/community service, senior support, youth)
- Communication and interpersonal skills and an inclusive mindset
- Understanding of how volunteerism shapes and strengthens community

- Commitment to attend Flamborough Connects events and participate in activities
- Computer skills to engage in communication and Knowledge of Flamborough communities

Examples of board roles:

- Executive roles: Chair, Vice Chair, Treasurer, Secretary
- Strategic planning and governance
- Fundraising and donor relations
- Community outreach and publicity
- IT and website development

Current recruitment focus is for directors who can bring perspectives from any of: West Flamborough representation, general legal background, and/or virtual engagement (website, social media, etc.)

Benefits of participating:

- Goal fulfillment by directly affecting positive outcomes in the communities of Flamborough
- Orientation and support provided to all new board members
- Opportunities for professional development and increased skills
- Invitation to all Flamborough Connects special events and annual volunteer appreciation
- Professional networking opportunities while working with others with similar interests
- LinkedIn recommendation and or letter of reference after one year of service

To be considered for the role, forward resume, and cover letter to colleen@flamboroughconnects.com

This position has been posted on the Flamborough Volunteers page of Flamborough Connects
Date Posted: March 31, 2023